

**TOWN OF GENEVA**  
COST RECOVERY AGREEMENT

Notice to Applicant: This document is an Official Town of Geneva Document. All submittals must be Official Town of Geneva Documents.

The undersigned Applicant hereby acknowledges and agrees the Town may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the Town's review relative to your project or involvement, as well as to confirm compliance with all requirements of the permit and other ordinances of the Town. (Issuance of an Occupancy Permit or other Permit does not terminate this agreement to pay.) The submittal of an application by an Applicant shall be construed as an agreement to pay for such professional review services applicable to the proposal including any finance charges that may accrue. The Town may apply the charges for these services to the Applicant. The Town may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until the Applicant pays such fees. Review fees which are applied to an Applicant and which are not paid, may be assigned by the Town as a special assessment to the subject property. Applicant hereby expressly waives any notice and hearing requirements provided in Wis. Stats. § 66.0701 or any additions or amendments to this section. Petitioner further authorizes the Town Treasurer or Town Clerk to levy and collect review fees and additional fees when such fees are reasonable and that payment is overdue. The Applicant shall be required to provide the Town with an executed copy of the following form as a prerequisite to the processing of the permit application:

Purpose of Application \_\_\_\_\_

Project Name \_\_\_\_\_

Physical Address \_\_\_\_\_

Tax Key # \_\_\_\_\_ Phone # \_\_\_\_\_

Contact Name (if different from applicant) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Billing address (if different) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_

APPLICANT: \_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Signature)

Original: Town Records

Copy: Applicant

Copy: Town Attorney

Project #: \_\_\_\_\_

Note to Applicant: The Town Engineer, Town Attorney and other Town professionals and Town staff, if requested by the Town to review your request, will bill for their time at an hourly rate which is adjusted from time to time by agreement with the Town. Please inquire as to the current hourly rate you can expect for this work. In addition to these rates, you will be asked to reimburse the Town for those additional costs set forth in the Town Ordinances.