

TOWN OF GENEVA  
MONTHLY BOARD MEETING  
JUNE 11, 2018

Chairman Kopecky called the duly posted and noticed meeting to order at 7:00 p.m. Pledge of Allegiance. In attendance were Kopecky, Supervisors Monroe, Walton, Stolow, Scerba and Attorney Torhorst. Clerk/ Treasurer Kirch took the minutes of the meeting.

Motion (Monroe/Stolow) to approve the agenda. Approved 5-0. Motion (Walton/Scerba) to approve the three sets of meeting minutes from May 14, 2018 and two sets of minutes from May 22, 2018. Approved 5-0. Motion (Monroe/Stolow) to approve the Monthly Treasurer's Report. Approved 5-0. Motion (Scerba/Walton) to approve the prepaid bills from May 2018. Approved 5-0. Motion (Scerba/Monroe) to approve the Special Event Permit with road closure for Freddie's West End Cardboard Boat Races to be held on July 28, 2018. Approved 5-0. Torhorst has concerns with the Visit Lake Geneva contract. Will meet with Ed Svitak to discuss. Motion (Walton/Stolow) to table the Visit LG Contract until the June 21, 2018 meeting. Approved 5-0. Walton wants to put server/computer system out to bid. Scerba to get a bid from Kaco. Motion (Scerba/Walton) to table action on the server/computer system. Approved 5-0. Motion (Stolow/Monroe) to accept the Clerk/Treasurer's report. Approved 5-0.

Attorney's Report – Provided a revised Ordinance No. 22. Requested to develop an application. Motion (Monroe/Stolow) to post the changes to Ordinance No. 22 for public input. Approved 5-0. Motion (Walton/Monroe) to accept the Attorney's report. Approved 5-0.

Plan Commission (Kopecky) –

- a) Bill Henry requested Conditional Use for expansion of Tree House Child and Family Center, which opened in 2013, located at W4063 Highway NN, property zoned P-2, 5 acres. New expansion is 5,100 sq. ft. for the building which would include interview rooms, 2 new family rooms, offices, training rooms, a multipurpose room and small kitchen. A 3,000 sq. ft. partial basement for storage would be added onto the north end of the building. Health and Human Service building next door will be moving across the street, next to the nursing home. Motion (Scerba/Monroe) to recommend to Walworth County approval of the Conditional Use for the expansion of Tree House Child and Family Center located at W4063 Highway NN. Approved 4-0-1 (Walton).
- b) Greg Powers requested a Conditional Use for a food cart, Top Dawg LLC, to be located at N3241 County Road H at the House of Music property which is zoned B-2. He has previously sold food at other permitted events, and was located at the Town of Delavan boat launch last season. His food consists of Chicago-style hot dogs, polish sausages, and beef. He would sell soda, water, and chips with the sandwiches. He is certified by the State and County Food Service licensed. Season of operation would be no longer than April 1<sup>st</sup> through October 31<sup>st</sup>. He would be open 7 days a week from 10:30 am through 7:00 pm. No more than 2 employees at any regular time. Has an agreement with 2 local restaurants to dispose of grease. Greg said he would also upgrade the driveway. Will need to apply for a Business License from the Town. Considered a mobile food café, powered by LP. His 10 x 20 area will use 2 picnic tables and attach signage to existing poles. Motion (Walton/Monroe) to recommend to Walworth County approval of the Conditional Use for a food cart for Top Dawg LLC to be located at N3241 County Road H provided all necessary permits from the State and local governments are obtained and with the following 12 Conditions: 1) Serving Chicago-style food such as hot dogs, polish sausages, beef, soda, water, and chips; 2) May be open April 1 thru October 31; 3) Open 7 days a week; 4) Hours 10:30 AM – 7 PM; 5) Two employees; 6) Two picnic tables; 7) Three parking spaces; 8) Grease and waste water disposed of offsite; 9) Dumpster on north side of building; 10) All required permits will be in hand before operation; 11) One waste receptacle on site, to be emptied often; and 12) Restrooms available in the building for staff or emergency use. Approved 5-0.
- c) Warren Hansen presented the Final plat for Michael Chorneyko, Preserve at Lakeview Glen located on Highway 50. The property is zoned C-3, C-1, and C-4. Property is in the ETZ with Williams Bay. There will be 16 lots for homes. The roads will be public. WI Department of Transportation has approved two entrance locations. Will put in two turn lanes. Developer's Agreement and Covenants/Restrictions being drafted. HOA will be responsible for stormwater management areas. There will be architectural review with minimum requirements for architectural design. Will be a private walking trail. Motion (Walton/Monroe) to approve the Final Plat for the Preserve at Lakeview Glen W4544 Hwy 50, J G 310009B, J G 3100009, and J G 3200003 pending approval of the Developer's Agreement and covenants. Approved 5-0. Now goes to Williams Bay ETZ.
- d) See discussion and action under Item 8b.
- e) Building Inspection report reviewed.

Motion (Stolow/Walton) to accept the Plan Commission Report. Approved 5-0.

Committee Reports –

- Police Department (Monroe) – Interim Chief Anderson will look into the Fern Rd golf cart issue. Board wants the unmarked squad in Sunset Hills. Property maintenance issues are being addressed with letters and citations. Camera policy still to be reviewed by Attorney. Complaints regarding buoys and racing on the lake. They were told to remove the buoys and they need a permit from the Town Board. Nicholas French and Paul Pane are on boat patrol. Motion (Walton/Scerba) to accept the Police Department report. Approved 5-0.
- Highway Department/Schools (Walton) – Walton has requested the minutes be forwarded to us from School Board meetings.
  - a) Three bids received on the ditch line repairs. C&D \$6,300, Odling \$19,050, and Genesis \$16,101.50. Baxter & Woodman will cover the cost of the stone for the rock checks. Ideal will repair the rip rap and ditch checks for the price agreed upon earlier. Wants help on the labor. Kopecky wants the project done by June 29<sup>th</sup>. Hemmerich will get an answer by Wednesday on who can get it done. Board wants the Highway Department to put a wedge on Violet Rd at Lincoln Dr to keep the water from ponding.
  - b) David Hemmerich provided an Engineering Services Agreement for the Ridge and Apricot Roads drainage investigation. Estimate two weeks to construct with drawings taking 1-2 months. Will try to complete by July meeting. Motion (Monroe/Stolow) to approve up to \$7,000 for engineering design for the Apricot drainage project. Approved 4-1 (Walton).

Motion (Monroe/Scerba) to accept the Highway Department report. Approved 5-0.

- Municipal Court (Stolow) – Revenue down 33%, was down 50% previously. Citations met the yearly average. Monthly totals: Collected-\$6,397.22; Town retains-\$4,407.02; Citations filed for June Initial Appearances - 75. Motion (Walton/Scerba) to accept the Court report. Approved 5-0.
- Park Commission (Scerba) – No report.
- Lake Como Sanitary District (Stolow) – Pumped – 4,037,000, Lost – 1,071,386 for a 26.5% loss. Motion (Walton/Monroe) to accept the LCSD report. Approved 5-0.
- Fire/Rescue Departments (Monroe/Walton/Stolow) –
  - 1) EAFD – Fire 13/45 33%, No EMS report.
  - 2) LGFD – No PFC President named.
  - 3) Paratech – 18 Calls, 3 unable to handle. Average response time = 10 mins 41.5 secs. Motion (Scerba/Kopecky) to accept the fire departments and Paratech reports. Approved 5-0.
    - a) Motion (Walton/Stolow) to reduce the fire response fee for Ecklund to \$250. Approved 5-0.
- Lake Committee (Scerba) – No report.

Motion (Walton/Monroe) to approve the Original Alcohol License for Charley's. Approved 5-0. Motion (Walton/Stolow) to approve the Renewal Alcohol Licenses for Anthony's Steak House, Duffy's Pub & Cottages, Freddie's West End, Geneva National Golf Resort, Handa Mart, Hawks View Golf Club, Inns of Geneva National, KC's Clubhouse, Lake Geneva Canopy Tours, Sugar Shack, Swim & Racquet Club, and The Ridge Hotel and to table the requests for DJ's In The Drink, Lake Como Beach Property Owners Assoc., and Mars Resort to the June 21, 2018 meeting at 5:30 p.m. due to their premises description changes. Requested business plan, hours of operation, and pictures from Scott Pohl from Mars regarding their boat. Approved 5-0.

Motion (Walton/Monroe) to approve the Original Operator Licenses for Pablo Cook-Lavariaga, Brynn DeBrabant, Rebecca DeLuca, Seth Elder, Austin Eng, Juliann Johnson, Sherry Kula, Susan Myers, Taylor Myszkewicz, Kayla Richards, Emily Smith, William Mark Talarek, Elena Valentyn, Darryl Vincenti, Amber Waala, James White, and Eric Wood. Approved 5-0.

Motion (Stolow/Scerba) to approve the Renewal Operator Licenses for Starleen Aull, Stephanie Bartlett, Lindsay Bates, Julie Benedict, Tamalee Biging, Lindsey Bilello, Carlie Blackman, Nicholas Bladel, Breanna Brunner, Joyleen Button-Norby, Tina Calkins, Diane Cocroft, Krista Cocroft, Sharon Conte Mannella, Kevin Czarnecki, Kathryn DeCubellis, Erin Doyle, Jason Engels, John Franzene, Barbara Fukal, Jennifer Garcia, Daniel Goodlow, Scott Hardwick, Tina Invergo, Robert Johnson, Michael Keclik, Nicole Kuhl, Burdette Larson, Lucille Pacholczak, Randall Parker, Michael Saputo, Christine Savage, Samantha Savage, Reneta Stephen, Cindy Szok, Lorelei Tenhagen, and John Winters. Approved 5-0. Timothy Staples was already approved May 14, 2018.

Motion (Monroe/Walton) to approve the Renewal Business Licenses for 1049 Lakeland, A Notch Above Tree Service, Aurora Lakeland Medical Center, Ayton's Business Center, B&J Tree & Landscaping, BDR Golf Cart, Cirrus Dental, Como Cabins, Como Inn, D. Walsh Welding & Repair, Dirty Dogs Grooming, Foley's Bar & Grill, Four Sails, Freddie's West End, Geneva Hair Lines, Inns of Geneva National, JLQ&S Enterprises, JSW Trucking, Kopecky Architects & Associates, Lake Geneva House of Music, Lowell Management Services, Mac's Mini Storage, Mars Resort, Master Services, Paloma Geneva National, Perez Auto, Pesche's Greenhouses, Pinecrest, Primex, SIA Computer, and The Ridge Hotel. Approved 4-0-1 (Kopecky).

Motion (Monroe/Walton) to approve the Renewal Cigarette Licenses for DJ's In The Drink, Handa Mart, Hawks View Golf Club, Inns of Geneva National, Paloma Geneva National, and The Ridge Hotel. Approved 5-0.

No Public Comments.

Motion (Scerba/Stolow) to adjourn at 9:57 p.m. Approved 5-0.

Minutes unanimously approved July 9, 2018.